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## Continuing Student Enrolment Form

Semester 1 2019: 11 February – 21 June

Assessment week: 17 – 21 June 2019

Adelaide Central  
School of ArtContinuing student enrolment closing date: **16 November 2018****A \$120 late fee applies for enrolments after these dates**

### Personal Details

Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>	Residential Address:	
First Name:	Suburb:	Post Code
Middle Name:	Postal Address (if applicable):	
Surname:	Suburb	Post Code
Preferred Name (if applicable):	Mobile Phone:	
Previous Name (if applicable):	Home Phone:	
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	Work Phone:	
Date of Birth:	Email:	

### Citizenship

Country of Birth:	Year arrived in Australia:	Are you an Australian Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>
Language Spoken at home:	If not are you a permanent resident? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Are you of Aboriginal descent? Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, Torres Strait Islander <input type="checkbox"/> Aboriginal <input type="checkbox"/>
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### Disabilities

Do you have a disability, impairment or long term medical condition? Yes <input type="checkbox"/> No <input type="checkbox"/>
If Yes, please indicate areas of impairment:
Hearing <input type="checkbox"/> Learning <input type="checkbox"/> Mobility <input type="checkbox"/> Vision <input type="checkbox"/> Medical <input type="checkbox"/> Allergies <input type="checkbox"/> Mental Health <input type="checkbox"/>
Other <input type="checkbox"/> .....
If Yes, would you like to meet with a staff member to discuss the support services, equipment and facilities that may assist you? Yes <input type="checkbox"/> No <input type="checkbox"/>

### Emergency Contact Details

Contact 1:	Relationship:	Contact 2:	Relationship:
Phone Number:		Phone Number:	

### Pre-requisites

Have you met the pre-requisites for the units you are enrolling in: Yes <input type="checkbox"/> No <input type="checkbox"/> Unsure <input type="checkbox"/>
If 'No' or 'Unsure', you are required to consult with Administration prior to enrolling.

### Recommending students

Are you recommending study after a period of absence of six consecutive semesters or more? Yes <input type="checkbox"/> No <input type="checkbox"/>
If 'Yes', you are not eligible to enrol as a continuing student. Please review the Intermission policy in the Terms and Condition of Enrolment.

### Enrolment Details: Include both first and second class preferences

Subject	Level	Unit	First Preference: Class Day and Time	Lecturer	Second Preference: Class Day and Time	Lecturer
General Drawing						
Life Drawing						
Art History and Theory <i>For AHT 2.1 please select intensive preferences per term</i>						
Professional Studies						
Contemporary Studio Practice						
Elective						
Elective						
Studio Practice						



**Payment Details:**

Please tick box to indicate your preferred payment options:

TUITION FEES	STUDENT SERVICES AND AMENITIES FEE
<input type="checkbox"/> <b>Payment in full</b> – submit payment in full with this enrolment OR submit 20% deposit with enrolment and balance by enrolment due date.	<input type="checkbox"/> <b>Payment in full</b> – submit payment in full with this enrolment OR submit 20% deposit with enrolment and balance by enrolment due date.
<input type="checkbox"/> <b>FEE-HELP</b> <b>Note:</b> FEE-HELP loan is for tuition fee only.	<input type="checkbox"/> <b>SA-HELP</b> <b>Note:</b> SA-HELP loan is for Student Services and Amenities fee only.
<input type="checkbox"/> <b>Instalment plan</b> – attach your signed and authorised ACSA Instalment Plan with a 25% deposit. <b>Note:</b> A 20% administration fee will apply to the balance of the instalment plan.	<input type="checkbox"/> <b>Instalment plan</b> – attach your signed and authorised ACSA Instalment Plan with a 25% deposit. <b>Note:</b> A 20% administration fee will apply to the balance of the instalment plan.

<b>TUITION FEE:</b> refer to Schedule of Fees to determine your semester tuition fees	<b>\$</b>
<b>STUDENT SERVICES AND AMENITIES FEE:</b> refer to Schedule of Fees	<b>\$</b>
Sundry Fees (eg \$120 late application / enrolment fee)	\$
Tax deductible donation to Adelaide Central School of Art Inc. (optional)	\$
<b>TOTAL AMOUNT PAYABLE</b>	<b>\$</b>

<i>Office use only</i>				
Amount paid upfront:	Initial:	Date	MYOB REF #	\$
Enrl & Deposit rcv'd by:	Initial:	Date:	Balance Owing FP / FH / INST	\$
Payment received by:	Initial:	Date:	MYOB REF #	\$
Payment received by:	Initial:	Date:	MYOB REF #	\$
Enrolment checked by:	Initial:	Date:	Credits	\$
Entered database by:	Initial:	Date:	Instalment Plan	\$
Entered MYOB:	Initial:	Date:	FH Debtor	\$
Entered HEPCAT:	Initial:	Date:	SA Debtor	\$
Student ID:	Comm. Date:	CHESSN:	FIA Transfer	\$
			Balance	\$
Date:	Initial:	NOTES:		Reference:

- I have read and agree to Adelaide Central School of Art *Terms & Conditions of Enrolment*.
- I agree to read the Adelaide Central School of Art *Student Handbook* prior to commencing the course.
- I agree to comply with all the Policies and Procedures and Code of Conduct of the School.
- The information provided on this form is true and accurate.

Signed: .....

Date: ...../...../.....