



Entry Requirements for the Associate Degree of Visual Art and Bachelor of Visual Art

Policy ID	T006
Original version	4 September 2013
Current version	Academic Board, 14 November 2017
Scheduled review date	November 2020
Threshold Standard	1.1
Appendix A	List of amendments

1. Introduction

This policy describes the entry requirements for the Associate Degree of Visual Art (ADVA) and Bachelor of Visual Art (BVA).

2. Purpose

This policy provides a framework for managing and processing applications for the ADVA and BVA. This policy also provides applicants with information on the application requirements and process.

3. Scope

This policy applies to domestic applicants who are applying to undertake the ADVA or the BVA.

4. Policy

4.1 General Entry Principles

Adelaide Central School of Art will admit suitably qualified school-leavers and mature-age students to its Associate Degree of Visual Art (ADVA) and Bachelor of Visual Art (BVA). In doing so, it will:

- consider both academic factors and non-academic factors in making decisions about whether to accept applicants into the ADVA or BVA, including portfolio interviews and applications for Recognition of Prior Learning (RPL);
- treat all applicants in a fair and equitable manner;
- seek to ensure that each applicant accepted into the ADVA or BVA will have a good chance of completing the course successfully.

4.2 Academic Entry Requirements

The following is normally required:

- Satisfactory completion of the South Australian Certificate of Education (SACE) with a minimum ATAR score of 60 (or the equivalent certificate and score from an Australian secondary school) OR
- Satisfactory completion of the International Baccalaureate Diploma OR
- Attainment of a Higher Education qualification of AQF Level 5 or above within the last 10 years

4.3 Alternative Entry Requirements

The following are normally required:

- Attainment of Higher Education qualification of AQF Level 5 or above more than 10 years ago
- completion or partial completion of a recognised higher education program at a recognised higher education institution OR
- Successful completion of the South Australian Certificate of Education (SACE) with an ATAR score below 60 (or the equivalent certificate) OR
- Completion of a recognised TAFE Certificate IV, Diploma or Associate Diploma OR

- Completion of a recognised Foundation Studies Program, OR
- Previous visual art study or practice as demonstrated by a portfolio of work presented at an interview with the Academic Administration Manager and one to two academic staff members.

4.4 Ranking Criteria

In the event that applications exceed places in courses, the following ranking system of 1-7 is used:

1. Full time applicants with ATAR score >60 OR tertiary qualifications in any area
2. Part time applicants with ATAR score >60 OR tertiary qualifications in any area
3. Previous visual art study at tertiary level, e.g. UniSA, ACArts, portfolio interview ranking
4. Academic Achievement – tertiary study in any area, not completed, portfolio interview ranking
5. Previous visual art study – not at tertiary level, portfolio interview ranking
6. Academic Achievement – e.g. Year 12, Cert. IV, portfolio interview ranking
7. Personal art practice, portfolio interview ranking

5. Responsibilities

5.1 The Chief Executive Officer (CEO) of the School is responsible for ensuring that academic and administration staff members comply with the policy.

5.2 The Academic Administration Manager is responsible for ensuring that applicants meet the admission and application requirements prior to commencing a course of study at the School.

6. Application Procedures

6.1 For admission into the ADVA or BVA, applicants are required to submit the New Student Application Form, supporting documentation, and 300 word review by the prescribed due date. For further information on the application requirements, please refer to the New Student Application Form.

6.2 Applicants who wish to apply for Recognition of Prior Learning (RPL) are required to submit the RPL Application Form and supporting documentation by the prescribed new student application due date. For further information, please refer to the RPL Application Form.

6.3 Applicants who do not meet the academic entry requirements are invited to attend a portfolio interview with the Academic Administration Manager and one to two academic staff members.

6.4 Applicants are notified of the outcome of their application by post. Applicants who are accepted into a course of study receive a Letter of Offer and Enrolment Pack. Applicants who are not accepted into a course of study receive written notification.

6.5 Late applications incur a fee as detailed in the New Student Application Form. Adelaide Central School of Art reserves the right not to accept late applications.

6.6 Applicants who are dissatisfied with the outcome of their application are referred to the School's Student Grievance Policy and Procedures, available on the website.

7. Related Documents

- New Student Application Form
- RPL Application Form

Appendix A – Policy Amendments

1. Version 1: Approved by Academic Board on 4 September 2013.
2. Version 2: Approved by Academic Board on 8 October 2014.
3. Minor amendment (position title change). Approval not required. 28 September 2016.
4. Version 3: Amended the minimum entry requirement for previous tertiary study from AQF Level 6 to AQF Level 5, in line with the feedback from TEQSA from the 2016/17 reaccreditation process. Minor updates to wording under Item 4 Policy.